



PART OF THE
Keep Scotland Beautiful
CHARITY

SUSTAINABLE SCOTLAND NETWORK

Climate Change Reporting

22nd June 2017

Section 5: Procurement

Question 5a



- Do you have a sustainable procurement **policy or policies** in place? Social, economic and environmental.
- If you do, how does the policy contribute to compliance with the climate change duties?

Examples from 2015/16 reports include:

- **City of Edinburgh Council** has a sustainable procurement policy and objectives incorporated into every procurement plan to raise awareness and to ensure sustainability is discussed with stakeholders
- **Scottish Water** has a procurement policy in that their contractors must:
 - reduce and recycle waste
 - measure their carbon footprint
 - Work with Scottish Water to identify ways to reduce their footprint

Section 5: Procurement

Question 5b



- Detail procurement **activity** that contributed compliance with the climate change duties.

Examples of **activity** from the 2015/16 reports include:

- **National Museums of Scotland:** procurement of new chiller plant downsized by 30% and has additional stand by features to reduce running times
- **Inverness College UHI:** purchased seven low carbon vehicles, it is estimated that this will save the college £2310 and 4.3 tonnes CO2 annually
- **Royal Botanic Gardens, Edinburgh:** stationery contract with supplier that uses range of recycled items, reduces delivery miles, packaging and collects waste
- **Fife Council:** IT replacement with more efficient machines and moves towards digitisation and virtual servers

5c: Supporting information and best practice



5c Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to procurement.

Example 1)

The Council and Partners won a Scottish Transport Award in a submission entitled "Powering ahead with electric vehicles" and was one of 8 shortlisted in the "Contribution to Sustainable Transport" category. Commercial & Procurement Services (C &PS) was recognised as a valued business partner in securing this success.

The Council is a finalist status in the GO (Government Opportunity) Awards, in the Procurement Initiative of The Year category. The submission covered a new and innovative approach to the assessment and evaluation of sustainable procurement and community benefits.

Example 2)

Best practice examples in relation to procurement include:

- Our contracts database now includes a sustainability impact analysis to be completed for each contract;
- an assessment of Public Body X Procurement against Scottish Government's Flexible Framework is completed annually ;
- the inclusion in procurement policy that suppliers minimise packaging / recycle / dispose of packing in a responsible manner;
- where appropriate, meetings carried out by video conference/conference call rather than on-site where travel is required;
- the creation of a sustainability log to monitor contracts awarded.